

Narrator: Good afternoon ladies and gentlemen. I'm NAME and it is my distinct honor to welcome all of you today for this special occasion, the promotion of Mr./Ms. NAME to the grade of RANK. We are especially pleased to welcome his/her wife/husband NAME, children, NAME and NAME, and all those who are joining us today.

The Presiding Officer, RANK AND NAME, DUTY TITLE (E.G. COMMANDER AETC), sends a warm welcome to all of you...your presence here today is greatly appreciated!

Throughout the ceremony you will be given cues to rise and be seated at the appropriate times. In addition, during our national anthem, military members should stand at attention while civilians should place their right hands over their hearts. And today, we will conclude our ceremony with the playing of the Air Force Song. It is customary for all Air Force members to stand and we invite all of our guests to join in.

Ladies and gentleman, please rise for the entrance of the official party, and remain standing for the playing of the national anthem.

Official party (on left at all times) enters the room.

Presiding officer and promotee take their places in front

Audio POC: when the official party is in place, play then national anthem.

Narrator: Ladies and gentlemen, NAME will now offer the invocation.

Chaplain: ***insert invocation***

Narrator: Thank you. Please be seated. I'm honored to introduce today's presiding officer, RANK AND NAME.

Presiding officer makes opening remarks

Narrator: When a young man, or woman, decides that they want to serve their country, they do so for many reasons. But no matter the reason, there is one thing that unites them in everything that they will do while a member of the United States Air Force.

It is not commonly known by the average American that when you enter the service you raise your right hand and take an oath. An oath is a very serious thing. It is more than a promise, or a contract. It is your very word. It is a statement made from your very being.

To break an oath is to break faith with your own self. The oath taken is not to support and defend the country, nor is it to support and defend the people. The oath is taken to support and defend something transcendent, something larger, and dearer, than the country or the people. It is an oath to support and defend the document that gave birth to and that expanded the very ideals that this country and its people enjoy. It is the document that enunciated and enumerated all of our freedoms, rights and privileges as a nation. Without it, we would be just another nation among many. With it we have become something unique and special in the history of how people have been governed. A person takes this oath knowing that it is not just words, but that someday, it may be required of them to give their very lives in support and defense of this document. They take this with requisite seriousness. Countless numbers of young men and women have done so with great honor and with great sacrifice over the 240 years of our history as a nation.

The freedoms, rights, and responsibilities encompassed in the Constitution of the United States of America have been threatened in the past by “enemies foreign and domestic”—our Airmen and civilian counterparts have defended it with their lives. It is because of them that the hopes and dreams set down on paper in the Constitution have had the time and security to continue to enliven the hopes and dreams of this great country.

Audio POC: Heritage Today Oath of Service is played.

<https://www.dvidshub.net/video/409772/heritage-today-video-series-oath>

Narrator: “Ladies and gentlemen, please stand while the oath is administered.”

Presiding officer & Promotee:

"I, (*state your full name*), do solemnly swear/affirm, that I will support and defend the constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about enter. (*optional*) So help me God."

Presiding officer and promotee shake hands.

Narrator: Ladies and gentlemen, please be seated. **PROMOTEE**, the floor is yours.

Presiding officer takes seat.

Promotee proceeds to podium.

Promotee: *Make remarks. Present flowers to spouse/family.*

Narrator: On behalf of **PROMOTEE** and his/her family, I would like to take this time to thank you all for attending today's ceremony. Please stand for the singing of the Air Force Song, and remain standing for the departure of the official party. I invite you to attend the reception that will be held immediately following in the foyer outside this room.

Audio POC: Plays Air Force song.

Official party departs followed by family and special guests.